

SECTION 1

1.1 HEALTH AND SAFETY POLICY STATEMENT

It is the policy of the CBG Consultants to do everything possible to comply with its statutory obligations to promote the health, safety and welfare of its employees whilst at work whether within the company's own premises or on sites or premises belonging to others; to conduct the company's business in such a way as to prevent other persons from being exposed to risk to their health or safety; to ensure that any premises or means of access thereto which are for the time being controlled by the company, are safe and without risk to the health of persons working there or the general public; and to ensure that any designs or operating procedures made or devised by the company are as far as is reasonably practicable safe and without risks to health when properly used.

For these purposes the company provides its employees with such safety training as it considers necessary, and in particular advises Site Representatives what steps should be taken to ensure safety on site. The company has prepared this Safety Manual with a list of standard procedures, which apply, to each member of staff, on whichever type of work he or she is engaged. These procedures have all emanated from risk assessments undertaken in association with the staff.

It is our policy to put health and safety at the forefront of any project and we exercise all reasonable care to address health and safety issues throughout the design and installation process including consideration to through life service. The Board of Directors commit resources to meet our health and safety obligations and annually assign a budget for the sole purpose of this provision.

The Board of Directors have appointed a Safety Director as having particular responsibility for health, safety and welfare to ensure sufficient safety resources are allocated to each project to meet overall Health & Safety objectives. The Safety Director has authority to approve monies as needed to be spent on Health and Safety materials, PPE and Health and Safety Training.

A copy of this Manual has been distributed to all company personnel. Personnel, in return, are required to confirm in writing that they have read and understand the relevant parts of the document, and that they will comply with the requirements thereof.


Each member of staff must be aware that the Health & Safety at Work Act imposes on them a duty to take reasonable care not only of their own health and safety whilst at work, but a duty also to protect others who may be affected by what a member of staff may do, or omit to do, whilst at work. Each member of staff has a duty to co-operate with the company to enable its statutory obligations to be met.

Each member of staff must be aware that the CDM Regulations 2007 impose on them a duty to take reasonable care in undertaking roles assigned to them under the Regulations i.e. Designer or CDM Co-ordinator. Each member of staff has a duty to co-operate with the company to enable its statutory obligations under these Regulations to be met.

Members of staff are required to acquaint themselves with the Fire Instructions, which, in accordance with Statutory Regulations, are displayed in all offices and explain the procedure to be adopted in the event of fire.

If any person suffers injury during the course of their duty, whether on or off the company's premises, that person must take the necessary steps to inform the company's Health and Safety Officer as soon as possible, giving full details of the injury and also the circumstances surrounding or leading up to the incident.

A copy of the Health and Safety at Work Act 1974 poster is displayed at the company's office.

Signed.......... Date.....18/04/2011.....

NASSIF BAHOU - HEALTH AND SAFETY DIRECTOR

Signed.......... Date.....18/04/2011.....

ANDREW D PAYNE - MANAGING DIRECTOR